

Parks, Recreation & Cultural Services

PR&CS Administration, 1401 Recreation Way, Colorado Springs, CO 80905



Agenda

TOPS Working Committee

Please silence your phone during the meeting.

Wednesday, May 4, 2016	7:30am	Open Space Room
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Agenda Preview		Committee and Staff
Announcements		Staff
Approval of Minutes – April 6, 2016		Committee
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Citizen Discussion		Citizens
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Action Items		
• TOPS Policies and Procedures Manual Update		Chris Lieber
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Presentations		
• Update on TOPS Stewardship Program		Melissa McCormick
• Preliminary 2017 TOPS CIP Budget		Chris Lieber
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Citizen Discussion		Citizens
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Closed Executive Session: Discussion pertaining to a property matter		Chris Lieber

COLORADO SPRINGS PARKS AND RECREATION DEPARTMENT

TOPS WORKING COMMITTEE

Date: May 5, 2016

Item Name: TOPS Policies and Procedures Manual Update

Summary:

On April 1, 1997, the Trails Open Space and Parks (TOPS) Ordinance was approved by the citizens of Colorado Springs, establishing dedicated funding for trail, open space and park projects. In 2003 the TOPS Ordinance was amended to extend the TOPS sales tax through 2025. The TOPS Working Committee is responsible for setting priorities and making recommendations for the expenditures of TOPS funds.

Originally adopted by the Parks and Recreation Advisory Board in 1997, the TOPS Policies and Procedures Manual guides the TOPS Working Committee in fulfilling their mission to “Work together, in accordance with the TOPS Ordinance, to guide our City in the prudent acquisition, development and preservation of Trails, Parks and Open Space, thereby creating a legacy for future generations in the Pikes Peak region.”

Revisions to the TOPS Policies and Procedures Manual are needed to clarify the role of the TOPS Working Committee, incorporate recent plans adopted by the City such as the Colorado Springs Park System Master Plan, and to reflect minor changes in Committee procedures. The overall mission, goals, objectives and procedures of the TOPS Working Committee remain unchanged.

Previous Council Action: N/A

Current Status:

On October 7, 2015, the TOPS Working Committee reviewed the existing Policies and Procedures Manual and identified potential updates and revisions. A subcommittee of the TOPS Working Committee was formed to review the Manual and recommend any proposed changes. The proposed changes and recommendations are reflected within the draft TOPS Policies and Procedures Manual. (See attached).

Financial Implications: None

Proposed Recommendation: A motion recommending the proposed update and revisions to the TOPS Policies and Procedures Manual.